

Working procedure

Relations with TBG 17

Issue V1.0 January 26th, 2007 (following presentation in the confcall (December 14th, 2006))

As TBG 17 plays a key role in harmonisation of Core Components, TBG 19, like every TBG, is called to contribute in its activity.

Nevertheless time and budget being limited, the following rules are retained by TBG 19 to maximise its participation in the processes which TBG 17 has put in place:

- each Wednesday during forum meetings;
- several times in the year in physical meetings organised in each region;
- in a weekly 3 hours conference call.

The main purpose of such meetings is to review collegially the candidate core components submitted by each TBG.

The contribution of TBG 19 shall be organised as follows:

- the secretariat of TBG 19, shall reserve the afternoon of Wednesday in the agenda of each meeting taking place with a Forum session; every member of TBG 19 is invited to participate;
- nominate, for each region, somebody who could represent TBG 19 for the physical meetings and the conf-calls (in order to limit difficulties in accommodating the large time differences we have to face due to the world wide activity);
- these nominated representatives shall endeavour to give a short report as rapidly as possible after their participation.

The list of nominated representatives will be held updated, at least in taking the opportunity of meetings or conference calls, as a point of the action plan.